



**Florida State University
Transportation and Parking Services**

104 N Woodward Ave
Tallahassee, FL 32306
(850) 644-5278
(850) 644-4999 fax
transportation.fsu.edu

**AUTHORIZATION FOR PAYROLL DEDUCTION
EMPLOYEE PARKING PERMIT**

First Name	MI	Last Name	Employee ID
Street Address	City		State
Phone Number	Department		Date of Birth
Vehicle Make	Vehicle Model		Vehicle Color
License Plate Number	License Plate State		

12 Month Faculty/Staff

9 Month Faculty/Staff

By signing this form, I authorize Florida State University Payroll Services to make payroll deductions for my FSU parking permit. Below are the permit rates that are withheld bi-weekly. Deductions do not occur when there is a third check in the month.

Select Parking Option:

	12 MONTH FACULTY/STAFF	9 MONTH FACULTY/STAFF
Regular	\$10.42	\$14.71
Reserved	\$24.17	\$34.12
Motorcycle	\$2.45	\$3.45
Nights/Weekend	\$5.21	\$7.36

*I understand that I **must return my gate card and complete a stop payroll deduction form** to Transportation and Parking Services upon separation from employment with the university. Failure to return the gate card will result in a fine of \$15.00 that will be assessed by the Office of Business Services and collected by the University Controller's Office.*

Employee's Signature	Date
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FOR OFFICE USE ONLY		
	Processed By	Permit #