

# University Department State Vehicle Fleet Report

**Please complete the following form and email it to [taps@fsu.edu](mailto:taps@fsu.edu) by August 15.**

- List all state vehicle(s) currently assigned to your department.
- If the vehicle is exempt, please provide an explanation of daily use.
- If your departmental fleet changes, please notify us as soon as possible.

Department	License Plate #	Make / Model / Year	Color	Exempt Vehicle?	Exemption Explanation <i>(leave blank if NO)</i>	Reserved Space/Vehicle Location
<i>EXAMPLE</i> Transportation	ABC123	Chevy, F150, 2017	Blue	NO		UCC F/S Lot

\_\_\_\_\_  
Authorized Department Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title